ABILENE KANSAS

ABILENE CITY COMMISSION - REGULAR MEETING AGENDA

ABILENE PUBLIC LIBRARY, 209 NW FOURTH STREET

March 22, 2021 - 4:00 pm

DUE TO COVID-19 AND SOCIAL DISTANCING WE ARE ENCOURAGING VIEWING ALL MEETINGS VIRTUALLY ON THE LIVE STREAMED CITY OF ABILENE'S YOUTUBE PAGE AT https://www.youtube.com/channel/UCNURrU0ueP6_dRpHYu1wJEg

1. Call to Order
2. Roll Call: ____ Rein ____Marshall ____ Ostermann ____ Shafer ____Witt
3. Pledge of Allegiance

Consent Agenda *(Consent Agenda items will be acted upon by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.)*

4. Agenda Approval for the March 22, 2021 City Commission Meeting
5. Meeting Minutes: March 8, 2021 Regular Meeting

Public Comments and Communications

6. Persons who wish to address the City Commission may do so when called upon by the Mayor.

Old and New Business

7. Consider bid for remote telemetry units for our water production system in the amount of $174,399.00 from HOA Solutions.
8. Executive session: I move the City Commission recess into executive session for ___ minutes to discuss and consider individual applicants for the position of City Manager, based upon the need to discuss personnel matters of non-elected personnel pursuant to K.S.A. 75-4319(b)1). The meeting will resume in this room at ____ p.m.

Reports

9. City Manager reports.

Adjournment

10. Consideration of a motion to adjourn the March 22, 2021 City Commission meeting.

Future Meeting Reminders:

- City Commission Study Session, April 5 at 4 pm
- City Commission Meeting, April 12 at 4 pm

Abilene City Commission Meeting Minutes
Abilene Public Library – 209 NW Fourth Street
March 8, 2021 @ 4:00 p.m.
Abilene, Kansas

1. **Call to Order**

2. **Roll Call** – City Commission Present: Mayor Rein, Commissioners Marshall, Ostermann, Shafer and Witt.

Staff Present: Interim City Manager/Finance Director Rothchild, City Attorney Martin, City Clerk Soukup, Parks and Recreation Director Timbrook, Police Chief Hatter, Utilities Supervisor Hawk.

3. **Pledge of Allegiance**

Consent Agenda

4. **Agenda Approval for the March 8, 2021 City Commission Meeting**
5. **Meeting minutes: February 22, 2021 Regular Meeting**

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve the Consent Agenda as printed. Roll call vote: Marshall YES, Ostermann YES, Shafer YES, Witt YES, Rein YES. Motion carried unanimously 5-0.

Public Comments and Communications

6. Persons who wish to address the City Commission may do so when called upon by the Mayor.

There were no public comments or communications.

7. **Proclamation for Multiple System Atrophy (MSA) Awareness Month**

Mayor Rein read the proclamation for March as Multiple System Atrophy (MSA) Awareness Month.

Old and New Business

8. **Consider the 2021-2022 EMC Insurance renewal with Smart Insurance.**

Motion by Commissioner Marshall, seconded by Commissioner Shafer to approve the 2021-2022 EMC Insurance renewal with Smart Insurance. Roll call vote: Ostermann YES, Shafer YES, Witt YES, Rein YES, Marshall YES. Motion carried unanimously 5-0.

9. Consider Ordinance 21-3397, AN ORDINANCE AMENDING ARTICLE 4 OF CHAPTER 5 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS.

Motion by Commissioner Witt, seconded by Commissioner Shafer to adopt Ordinance No. 21-3397 **AN ORDINANCE AMENDING ARTICLE 4 OF CHAPTER 5 OF THE CITY CODE OF THE CITY OF ABILENE, KANSAS. Roll call vote: Shafer YES, Witt YES, Rein YES, Marshall YES, Ostermann YES.** Motion carried unanimously 5-0.

Reports
10. City Manager reports

City staff would like to acknowledge the passing of Jerry Taylor. He served on the City Commission for 8 years and was Mayor in 1989-1990. We would like to thank him for his service to the City of Abilene and our condolences go out to his friends and family.

Last week the Airport Advisory Committee met with Diane Hofer with Olsson Engineering. She provided an update on the environmental assessment. The FAA has narrowed down the obstruction removal area and initial contact has been made with property owners who may be affected from trees on their property. The environmental assessment should be completed in 2021 so we can begin the obstruction removal process.

The Public Works Department is installing an EZ Valve Insertion at 3rd and Spruce Streets. This will allow us to better isolate water leaks and fewer businesses will be affected in the event of a leak requiring the turn off of water.

We have two new swings at Eisenhower Park. These were purchased through a grant with the Quality-of-Life Coalition and Pathways to a Healthy Kansas. A Konnection Swing that promotes intergenerational play and engagement between an adult and child swinging together and Freedom Inclusion Swing that allows children of all abilities to enjoy swinging in safe and secure manner. There was also a handicap ramp installed at the new swing set as well as the large playground area.

The Fire Department has received their new extraction tools and they have been installed on the trucks already. Formal training on the new equipment is scheduled for March 15th and follow up training on March 20th for Volunteer Firefighters.

There will be no study session on Monday, March 15th. On the March 22nd regular meeting agenda there will be an executive session with Beth Tatarko to review City Manager candidates.

Adjournment

11. Consideration of a motion to adjourn the March 8, 2021 City Commission meeting.

Motion by Commissioner Marshall, seconded by Commissioner Shafer to adjourn at 4:18 p.m. Roll call vote: Witt YES, Rein YES, Marshall YES, Ostermann YES, Shafer YES. Motion carried unanimously 5-0.

(Seal)

____

Brandon Rein, Mayor

ATTEST:

____

Penny L. Soukup, CMC
City Clerk

ABILENE KANSAS

CITY OF ABILENE
Item for City Commission Agenda

Meeting Date: 3/22/2021

Originating Department	Prepared By:	Approved For Agenda By: *(Office Use Only)*
Public Works	Lon, Jay & Jennie	MR

AGENDA ITEM HEADING:

Remote Telemetry Units

BACKGROUND:

A critical element of our Water Production System is the Remote Telemetry Units. This is the communication system that connects our operating wells, water towers and booster station with the SCADA controls at the Water Treatment Plant.

Nearly all the RTU's are 15-20 years old and have exceeded their 8–10-year life expectancy. Recently we have experienced numerous and repetitive communication failures in our control system. In our Capital Improvement Plans prepared in mid-2020, we requested the funding to replace and upgrade these units.

Our Water Plant staff has requested project cost bids and received 2 bids that meet our specifications. Our staff has worked diligently to keep the cost within our budget.

The two bids received are as follows:

- HOA Solutions of Lincoln, NE - $174,399.00
- Utility Help Net, Inc. - $240,000.00

We recommend the low bid from HOA Solutions of Lincoln, NE in the amount of $174,399.00

FISCAL NOTE:

Our 2021 CIP projected $112,000 from Water Production (8 wells), $42,000 from Water Distribution (3 Water Towers & Booster Station) and $45,000 to $50,000 from Water Debt Service (some of this will be used for the production meters, later this year).

COMMISSION ACTION OPTIONS:

Approval of the bid received from HOA Solutions of Lincoln, NE in the amount of $174,399.00.

ABILENE
KANSAS

Public Works Department
601 NW. 2nd Street/PO Box 519
Abilene, KS 67410
785-263-3510

Memorandum

May 28, 2020

To: Marcus Rothchild
From: Lon Schrader
Subj: 2021 CIP

Equipment:

General Fund – Street Department

- Self-contained asphalt heating unit (mounts in truck) - $15-$18,000
- Mower utility tractor - $24,000

Water Production Budget

- SCADA System Upgrades - $55,000
- Rebuild backwash pumps $28,000 x 2 - $56,000
- Upgrade Remote Telemetry $14,000 x 8 - $112,000

Water Production/Olsson Assessment Debt Service

- Add Remote Telemetry Units and upgrade production meters at wells #1 and #3 - $45-$50,000 (electrical system and well control systems up grades)
- Transfer pump valve replacement ~~- $5,000 (listed same in Olsson recommendatio~~ns)

Water Distribution

- Replace or upgrade Remote Telemetry units at water towers $14,000 x 3 - $42,000

Projects:

Water Distribution

CITY OF ABILENE

*Check Summary Register©

Batch: 032221PAY

	Name	Check Date	Check Amt	
002000	**Astra Bank checking**			
31303	ABILENE ANIMAL HOSPITAL, PA	3/22/2021	$79.75	IMPOUND FEES
31304	ABILENE FLYING SERVICE	3/22/2021	$24.28	BULB & TOILET SEAT
31305	ABILENE PUBLIC LIBRARY	3/22/2021	$35,333.07	MARCH 2021 DISBURSEMENT
31306	ABILENE TERMITE & PEST CO	3/22/2021	$310.00	CC PEST CONTROL SERVICE
31307	AIR AND FIRE SYSTEMS INC	3/22/2021	$245.50	SCBA CYLINDER HYDROTEST 5 CYLINDER
31308	ASTRA BANK	3/22/2021	$250.00	BD CONCESSION START UP
31309	BOYD EXCAVATING INC	3/22/2021	$4,850.00	DEMOLITION OF WELL HOUSES & FOOTIN
31310	CATLETT AUTOMOTIVE INC	3/22/2021	$1,106.04	FUEL, OIL & AIR FILTERS
31311	CRAFCO, INC	3/22/2021	$14,700.00	HOTBOX TRUCK MOUNTED ASPHALT HEAT
31312	D S & O RURAL ELECTRIC COOP	3/22/2021	$162.02	ELECTRIC SERVICE @ LIGHT STOVER, FAI
31313	DK CTY SHERIFF	3/22/2021	$910.00	FEB 2021 PRISONER CARE
31314	DON'S TIRE & SUPPLY	3/22/2021	$25.00	UNIT 12 FLAT TIRE
31315	DPC ENTERPRISES, LP	3/22/2021	$1,921.00	CHLORINE/POTASSIUM PERMANGANTE/FL
31316	EAGLE BROADBAND, INC	3/22/2021	$419.95	EBS ADMIN & PD MARCH 2021
31317	EAGLE TECHNOLOGY SOLUTIO	3/22/2021	$3,582.68	BANYON SOFTWARE SUPPORT
31318	EGOV STRATEGIES, LLC	3/22/2021	$1,204.75	FEB 2021 TRANSACTION FEES EGOV PYMT
31319	ENGLE HOUSE BED & BREAKFA	3/22/2021	$139.32	LODGING FOR TRAVEL W/SARA-BLOGGER
31320	EVERGY	3/22/2021	$34,563.09	ELECTRIC SERVICE
31321	FBI - LEEDA	3/22/2021	$695.00	CLI-OKLAHOMA CITY-201
31322	GALLS, LLC	3/22/2021	$185.37	PANTS FOR 210
31323	GESKE INTERIORS	3/22/2021	$257.08	PAINT & SUPPLIES
31324	GRAFIX SHOPPE	3/22/2021	$500.56	UNIT #12 GRAPHICS
31325	GREAT PLAINS THEATRE	3/22/2021	$250.00	1/4 PAGE PLAYBILL AD
31326	BANK OF AMERICA	3/22/2021	$2,512.77	AB-3 & WASHED ROCK
31327	INDEPENDENT SALT COMPANY	3/22/2021	$4,280.40	ROAD SALT
31328	JERRY A. MILLER	3/22/2021	$325.00	MARCH 2021 AWOS
31329	KDHE	3/22/2021	$20.00	J. STEINER CLASS 1 RENEWAL
31330	KS SECRETARY OF STATE	3/22/2021	$50.00	NOTARY 204 REYNOLDS
31331	LAMUNYON CLEANING &	3/22/2021	$10,688.57	CLEANUP LIBRARY FROM BROKEN PIPE
31332	LEADSONLINE	3/22/2021	$1,758.00	TOTALTRACK INVESTIGATION SYSTEM SE
31333	LINK MEDIA OUTDOOR	3/22/2021	$1,655.00	MARCH BILLBOARD RENT (5 BOARDS)
31334	LUMBER HOUSE TRUE VALUE	3/22/2021	$694.67	WATERLINE REPAIR
31335	RAFAEL S. HERNANDEZ	3/22/2021	$75.00	CC WINDOW CLEANING
31336	MCPHERSON CONCRETE PROD	3/22/2021	$440.00	MANHOLE ADJUSTMENT RINGS
31337	MDF	3/22/2021	$9,490.00	2 DRINKING FOUNTAINS @ EISENHOWER
31338	MERIDIAN MEDIA LLC	3/22/2021	$245.00	JOB ADS
31339	MIDWEST CONCRETE MATERIA	3/22/2021	$4,564.77	FLOWABLE FILL, CONCRETE SAND & BUNK
31340	INVORG INC	3/22/2021	$1,220.00	MARCH 2021 HOSTING FEE
31341	NEX-TECH RURAL TELEPHONE	3/22/2021	$622.08	PHONE SERVICE
31342	NORTH CENTRAL KS TOURISM	3/22/2021	$250.00	NORTH CENTRAL KS BLOGGER SPONSOR
31343	OCCUPATIONAL PERFORMANC	3/22/2021	$139.00	UA E CUP & PHYSICAL GODLEY
31344	PACE ANALYTICAL SERVICES	3/22/2021	$313.00	EFFLUENT SAMPLES
31345	PICK ONE HOUR CLEANERS	3/22/2021	$32.25	PATCHES SEWN
31346	PRAIRIE LANDWORKS, INC	3/22/2021	$10,377.36	PAY APPLICATION #4 OF FAITH AVE DETE
31347	QUADIENT, INC	3/22/2021	$138.00	POSTAGE MACHINE RENTAL 4/3-7/2/21
31348	RITTER TILE SHOP, INC	3/22/2021	$3,048.48	20% DOWN MATERIALS FOR REPAIR AT LI
31349	ROBSON OIL CO, INC	3/22/2021	$5,885.99	WWTP 5/1 SHELL OMALA/KEROSENE
31350	S & K ELECTRIC	3/22/2021	$1,474.94	REPLACE LIGHTS IN CC PARKING LOT - LE
31351	SALINA SUPPLY CO	3/22/2021	$256.05	REPAIR CLAMPS, VALVE BOX EXTENSIONS
31352	SAMS CLUB/GECF	3/22/2021	$19.76	LENS WIPES
31353	SARGENT DRILLING	3/22/2021	$3,786.50	WELL #5 CHECK VALVE REPAIR
31354	SECURE SHRED OF N.C.K.	3/22/2021	$100.00	PD & ADMIN SHREDDING MARCH 2021
31355	SMART INSURANCE	3/22/2021	$100.00	NOTARY 204 REYNOLDS
31356	SMITH & LOVELESS INC	3/22/2021	$1,748.64	LIFT STATION REPAIR PARTS @ 8TH/ROGE

CITY OF ABILENE

*Check Summary Register©

Batch: 032221PAY

	Name	Check Date	Check Amt	
31357	SOLID ROCK AUDIO VIDEO	3/22/2021	$100.00	TECH SUPPORT MARCH 2021 CITY MEETIN
31358	SUPERIOR SANITATION SERVIC	3/22/2021	$438.00	MARCH 2021 TRASH SERVICE @ CVB, REC
31359	TOTAL SECURITY SOURCE INC	3/22/2021	$590.00	NEW LOCKS & KEYS
31360	TRAILS END CAR WASH	3/22/2021	$11.00	INSPECTION TRUCK WASH
31361	TRUE WEST PUBLISHING, INC	3/22/2021	$495.00	APRIL 2021 TRUE WEST AD
31362	UNIFIRST CORPORATION	3/22/2021	$1,857.54	UNIFORM SERVICE
31363	UNION PACIFIC RAILROAD	3/22/2021	$100.00	ANNUAL LEASE OF PARKING LOT @ CIVIC
31364	US BANK EQUIPMENT FINANCE	3/22/2021	$574.40	COPIER CONTRACT PAYMENT 2/25-3/25/21
31365	US POST OFFICE	3/22/2021	$1,258.00	REGULAR BILLING APRIL 2021
31366	VANDERBILT'S NO. 4, INC	3/22/2021	$150.00	BOOTS- J. STEINER
31367	VERIZON	3/22/2021	$1,919.23	CELL PHONE SERVICE
31368	VISA - UMB ADMINISTRATION	3/22/2021	$1,761.50	AWARDS & CONSTRIBUTIONS
31369	VISA - UMB AIRPORT	3/22/2021	$74.90	INTERNET
31370	VISA - UMB CVB	3/22/2021	$6,110.62	PROMO/ADS/MARKETING
31371	VISA - UMB MUNICIPAL COURT	3/22/2021	$358.78	PRINTING/ADS
31372	VISA - UMB PARKS	3/22/2021	$2,724.03	PRINTING & ADS
31373	VISA - UMB POLICE DEPT	3/22/2021	$1,941.70	POLICE EQUIPMENT
31374	VISA - UMB PUBLIC WORKS	3/22/2021	$1,997.64	BUILDING MAINT
31375	WICHITA WINWATER WORKS C	3/22/2021	$13,833.34	2 6" INSERTI0N VALVES
		Total Checks	$204,321.37	

FILTER: (([Act Year]='2021' and [period] in (3))) and (Source in ('032221PAY'))

City of Abilene
Payroll Expenditures Report
03/19/2021 PR #6

PAYROLL CODE		TOTALS			
	NET SALARIES	$	73,306.16		
051 & 501	OASDI - CITY/EMPLOYEE	$	12,958.78		
049 & 502	MEDICARE - CITY/EMPLOYEE	$	3,030.66		
001	FEDERAL WITHHOLDING - EMPLOYEE	$	8,891.54		
503	KPERS - CITY	$	5,984.77		
056, 057, 059	KPERS EMPLOYEE	$	3,638.17	**$**	**9,622.94**
505	KPERS RETIREE/EMPLOYER	$	-		
153	KPERS GROUP LIFE - EMPLOYEE	$	138.49		
504	KPF - CITY	$	10,406.97		
61	KPF EMPLOYEE	$	3,263.62	**$**	**13,670.59**
155	KPF GROUP LIFE- EMPLOYEE	$	54.02		
105 & 540	WADDELL & REED 457 - CITY/EMPLOYEE	$	1,195.00		
204	WADDELL & REED 529 - EMPLOYEE	$	50.00		
110	WADDELL & REED SAVINGS - EMPLOYEE	$	300.00		
130 & 530	ICMA 457 CITY/EMPLOYEE	$	-		
005	STATE TAX - EMPLOYEE	$	4,498.49		
120	AFLAC After Tax D&L - EMPLOYEE	$	127.68		
170	AFLAC Before Tax INSURANCE - EMPLOYEE	$	628.87		
102	VISION CARE DIRECT - EMPLOYEE	$	84.25		
104	VSP VISION PLANS - EMPLOYEE	$	171.23		
140	HEALTH INSURANCE - EMPLOYEE	$	5,761.63		
510	HEALTH INSURANCE - CITY	$	16,056.44	**$**	**21,818.07**
103	HEALTH SAVINGS ACCOUNT - EMPLOYEE	$	257.50		
506	HEALTH SAVINGS ACCOUNT - CITY	$	250.00		
111 & 520	IMPACT SPORTS & FITNESS- CITY/EMPLOYEE	$	272.96		
114 & 560	ABILENE PHYSICAL THERAPY - CITY/EMPLOYEE	$	-		
200	KS Support order- EMPLOYEE	$	168.46		
206	CA Support order - EMPLOYEE	$	369.23		
150	FLEXIBLE SPENDING ACCOUNT - EMPLOYEE	$	1,201.17		
121	POLICE & FIREMENS INS. - EMPLOYEE	$	20.92		
211	GARNISHMENT - EMPLOYEE	$	217.29		
	TOTAL PAYROLL EXPENDITURES	**$**	**153,304.30**		