

**CITY OF ABILENE
HERITAGE COMMISSION
AGENDA**

February 18, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410

Agenda Item
1. Call to Order
2. Roll Call: ___ Duane Schrag, Chair ___ Brenda Finn Bowers, Vice Chair ___ Mary Burtzloff ___ Joanne Hamilton ___ Phil Hamilton ___ Andrew Pankratz ___ Nanc Scholl
3. Approval of Agenda
4. Approval of the Meeting Minutes – January 21, 2021
Business 5. Downtown storefront windows 6. Administrative Review: • Fence permit issued: 405 NE 8th St.
7. Comments
8. Adjournment

**CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES**

**January 21, 2021 at 4:00 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410**

Members Present: Phil Hamilton, Joanne Hamilton, Nanc Scholl, Duane Schrag (Chair), Brenda Finn-Bowers, Andrew Pankratz

Members Absent: Mary Burtzloff

Staff Present: City Manager Jane Foltz, Planning & Zoning Administrator Kari Zook

Call to Order

The meeting was called to order by Chair Schrag.

Approval of Agenda

Finn-Bowers motioned to add the annual election of the Chair and Vice Chair officers to the Business section, seconded by J. Hamilton. Motion carried unanimously 6-0. Finn-Bowers moved to approve the agenda as amended, seconded by P. Hamilton. Motion carried unanimously 6-0.

Approval of the Meeting Minutes – November 19, 2020

P. Hamilton moved to approve the minutes, seconded by Scholl. Motion carried unanimously 6-0.

Business

Election of Officers

J. Hamilton moved to appoint Schrag as the Chair, seconded by P. Hamilton. Voting was then ceased by Scholl, seconded by Finn-Bowers. Motion carried unanimously 6-0.

P. Hamilton moved to appoint Finn-Bowers as the Vice-Chair, seconded by Schrag. Voting was then ceased by Schrag, seconded by P. Hamilton. Motion carried unanimously 6-0.

Additional Historic District Downtown street sign blades along NW 3rd St. at Spruce, Broadway, and Cedar St. intersections were installed by the Public Works Department and paid for by Heritage Homes Association.

Updated Heritage Commission Guide

Discussion was held regarding the updates submitted by Katrina Ringler, Preservation Office Supervisor with the Kansas Historical Society, and the guide was edited to include all changes.

Scholl moved to approve the updated Heritage Commission Guide as printed, seconded by Finn-Bowers. Motion carried unanimously 6-0.

Reappointments were confirmed by the City Commission on January 11, 2021. Scholl and Burtzloff were reappointed to three-year terms (2021-2024).

Administrative Reviews Issued:

Roof & Right-of-Way Permits:

- 109 NW 3rd St. – Hallmark/C'est Le Vie
- 104 NW 3rd St. – American Family Insurance

Comments

- Discussion was held about the storefront windows on Buckeye still being boarded up from the hailstorm in May 2020. Since these are privately owned businesses, they cannot be forced by the City to replace them. P. Hamilton presented the idea of obtaining money or grants to help businesses with projects such as this. He will work on the language for a request to be submitted to the City Commission asking for annual line-item funding to help downtown businesses.
- There is movement in Abilene regarding new businesses and retail space remodeling. The processes have been delayed with the current Covid-19 pandemic.
- Discussion was held regarding the education and lack of information being given to homeowners purchasing properties in the historic districts and properties listed on the National Register. There are many resources for realtors to assist and raise awareness and promote historic preservation. In the recent past, the Heritage Commission sent letters to homeowners with reference materials on incentives available if you own a historic property. It was mentioned having a workshop or visiting realtors in the future to educate the importance of historical properties in Abilene.

Adjournment

Finn-Bowers made a motion to adjourn, seconded by Scholl. Motion carried unanimously 6-0.

Minutes Approved,

Attest:

Duane Schrag, Chair

Kari Zook, Planning & Zoning Administrator

Community Development/
Inspection Department
P.O. Box 519
Abilene, KS 67410
(785) 263-2355



PERMIT NO. 2021-020

Permit Fee: \$25.00

pd 1/20/21
chk# 2408

APPLICATION FOR FENCE PERMIT

(Call 1-800-DIG-SAFE before digging!)

Project Site Address:

405 NE 8th St, Abilene

Owner of Record of Property:

John & Danielle Kelley

Phone #:

303 523 9096

Fence Contractor:

Jeremy Samsel

Please draw a map of your property showing the location of all buildings and any existing fence. Please include dimensions. Using a different colored pen or pencil, show the location of the proposed fence:

Will the fence encroach on any easement: NO

Purpose of Fence: to enclose backyard Material of Fence: cedar

Height of Fence: 6' Distance From Property Line: from side of home to existing fence on the line?

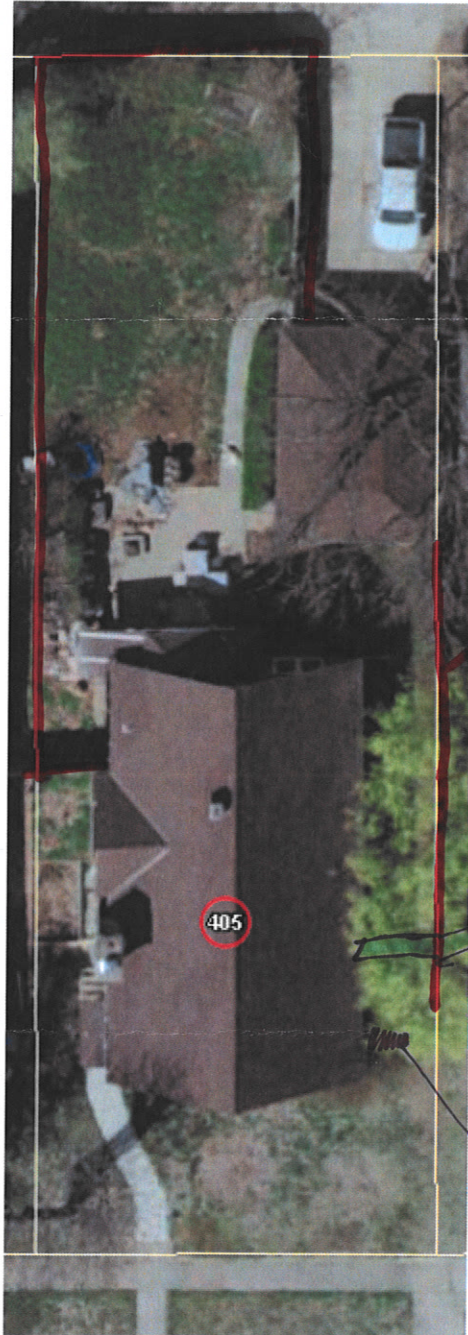
Signature Danielle Kelley Date: 1/19/2021

(For Office Use Only)

Special Conditions _____

Approved _____ Disapproved Reason: _____

City Inspector _____ Date: _____



Existing wood
fence, b

proposed
new fence
w/ walk-thru
gate

limestone (matches the
home structure)
wall