CITY OF ABILENE
HERITAGE COMMISSION
MEETING MINUTES

November 19, 2020 at 4 p.m.
Abilene Public Library
209 NW 4th St. Abilene, KS 67410

Members Present: Phil Hamilton, Joanne Hamilton, Nanc Scholl, Duane Schrag (Chair)
Members Absent: Mary Burtzloff, Brenda Finn-Bowers, Andrew Pankratz
Staff Present: Planning & Zoning Administrator Kari Zook, City Manager Jane Foltz

Call to Order
The meeting was called to order by Chair Schrag.

Approval of Agenda
J. Hamilton moved to approve the agenda, seconded by Scholl. The motion passed 4-0.

Approval of the Meeting Minutes – July 29, 2020
J. Hamilton moved to approve the minutes, seconded by P. Hamilton. The motion passed 4-0.

Business

Historic District Signage
Signage for the Historic District was discussed. Street sign blades have been placed on the perimeter of Downtown, City Park, Naroma Ct. and Vine Street. The Heritage Homes Association has requested, at their expense, that three more Historic District Downtown sign blades be placed along NW 3rd St. at Spruce, Broadway, and Cedar St. intersections. J. Hamilton moved to approve the additional three signs, seconded by P. Hamilton. The motion passed 4-0.

Heritage Commission Guide
Katrina Ringler, Preservation Office Supervisor with the Kansas Historical Society, sent an edited version of the Heritage Commission Guide with updates including the Administrative Review Project Types List that were adopted by the Heritage Commission in December 2019. After discussion, it was decided to edit the document with the proposed changes from Katrina and bring to the next meeting for final approval.

Administrative Reviews Issued:

Sign Permits:

- Holt Motor (321 N Spruce)
- Bombshell Salon & Spa (304 N Broadway)

Roof & Right-of-Way Permits:

- Kalman Jewelry (210 N Cedar)
- Mystic Hair Studio (208 N Cedar)
- Countrypolitan (317 N Broadway)
- Property located at 311 N Spruce
- Right-of-Way permit at Trapp Pharmacy for sign repair (204 N Cedar)

Building Permits:

- Bombshell Salon & Spa interior remodel (304 N Broadway)

After discussion and approval of all Administrative Reviews, the Heritage Commission would like staff to send notice when future permits are applied for and approved.

Comments

Expiring terms in January 2021 for Heritage Commission members are Nanc Scholl and Mary Burtzloff. Reappointment Consideration forms have been sent.

Signage at the Convention & Visitors Bureau (CVB) was discussed. City staff replaced the changeable flex letter marquee sign with a new stationary welcome sign and repaired the lighting within the sign. Heritage Commission members labeled that as an alteration, not a maintenance project. Approval was given to City staff to paint the border to appropriately match the new welcome sign insert.

Discussion was held about the storefront windows at 310 N. Buckeye still being boarded up from the hailstorm in May 2020. Since this is a privately owned business, they cannot be forced to replace.

Adjournment

Scholl made a motion to adjourn, seconded by J. Hamilton. The motion passed 4-0.

Minutes Approved,

Duane Schrag, Chair

Attest:

Kari Zook, Planning & Zoning Administrator