

**CITY OF ABILENE
HERITAGE COMMISSION
Meeting Minutes**

**July 29, 2020 at 4 p.m.
Abilene Public Library
209 NW 4th Street**

Members Present: Nance Scholl, Mary Burtzloff, Brenda Finn-Bowers, Andrew Pankratz, Duane Schrag (Chair).

Members Absent: Phil Hamilton and Joanne Hamilton

Staff Present: Brenda Wildman, City Manager Jane Foltz.

Call to Order

The meeting was called to order by Chair Schrag

Approval of Agenda

Finn-Bowers moved to approve the agenda, seconded by Burtzloff. The motion passed 5-0

Approval of the Meeting Minutes – February 20, 2020

Scholl moved to approve the minutes, seconded by Burtzloff. The motion passed 5-0.

Business

Downtown Historic District

Signage for the Historic District was discussed. City Manager Foltz will be checking to see if letters to Downtown businesses in the district were sent out. Members of the Heritage Commission finished distribution of the window clings signifying a business was in the downtown historic district.

413 NW 3rd Follow Up

Schrag would like Brenda Wildman to call Katrina Ringler with the State Historic Preservation Office to verify what items the Heritage Commission can and can't do. City Manager, Jane Foltz updated the board regarding the status of 413 NW 3rd. Work at this site is to be completed August 31, 2020.

315 N Spruce

City Manager Jane Foltz informed the board they are replacing their roof and staff approved the roof permit.

805 Spruceway

City Manager Jane Foltz informed the board they are replacing their roof and staff approved the roof permit.

Administrative Review Policy

The policy was approved in December 2019. Schrag voiced concerns about items that are on the list could need the boards review. The board would like an email sent to them before approval is given by staff in the event it is decided that it should go before the board for review. It was noted that they only respond to the email individually to the staff that sends the notice.

Heritage Commission Membership

City Manager Jane Foltz updated the board that we are going to keep the current by laws and membership will consist of residents of Abilene.

City Hall Renovations

City Manager Jane Foltz updated the board regarding city hall. She will be working with an architect for work that will begin in 2021.

Virtual NAPC Forum 2020

Attending will be Chair Schrag.

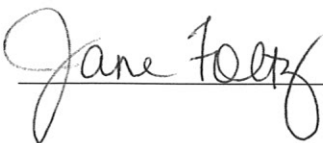
Comments

There was a discussion on monthly meetings. This included to have meetings quarterly if there was something to discuss. There will only be meeting when there are items to discuss or review. A special meeting may be called to review items going forward.

Adjournment

Finn-Bowers made a motion to adjourn, seconded by Scholl. The motion passed 5-0

Attest:



Minutes Approved,



Duane Schrag, Chair