

Notice of Study Session
ABLENE PUBLIC LIBRARY, 209 NW FOURTH STREET
July 6, 2020 - 4:00 pm

DUE TO COVID-19 AND SOCIAL DISTANCING WE ARE ENCOURAGING VIEWING ALL MEETINGS VIRTUALLY ON THE LIVE STREAMED CITY OF ABILENE'S YOU TUBE PAGE AT https://www.youtube.com/channel/UCNURrU0ueP6_dRpHYu1wJEg

PURPOSE

The City Commission's study sessions are for the purpose of providing the commission the opportunity to study items in more detail.

OPEN FORUM

This is an opportunity to bring up items to be informally addressed. The Mayor may impose a time limit on open forum.

STUDY ITEMS

1. Special Drug & Alcohol application/resolution.
2. Cedar House request.
3. Update on Rural Water rate increase response.
4. Hoekman drainage petition.
5. Cell Tower Ordinance.
6. Library Budget presentation.
7. Notice of Publication 2021 Budget.

RESOLUTION NO. 071320-1

A RESOLUTION APPROVING AN APPLICATION FOR LIQUOR TAX FUNDING FOR THE CITY OF ABILENE'S SPECIAL ALCOHOL AND DRUG FUND.

WHEREAS, the City Commission desires to approve an application for liquor tax funding for the Special Alcohol and Drug fund attached as Exhibit A:

WHEREAS, such application provides the terms and conditions with which organizations may apply;

NOW, THEREFORE BE IT RESOLVED, by the City Commission of the City of Abilene, as follows:

Section 1. Application. That the application for liquor tax funding attached as Exhibit A shall be used for all requests for funding from the Special Alcohol and Drug Fund.

Section 2. Amendments. The application for liquor tax funding may be revised and amended by from time to time by passage of a Resolution.

Section 3. Effective Date. That this Resolution shall be in full force after its adoption by the City Commission.

Section 4. Implementation. The City Manager is hereby authorized to execute the application for liquor tax funding and enforce the provisions as provided in applicable resolutions, ordinances, and laws.

Section 5. Repeal. Adoption of this Resolution supersedes and repeals all previous versions of the application for liquor tax funding used by the City of Abilene, Kansas.

Section 6. Effective Date. That the effects of this Resolution shall be in full force and effect as of July 13, 2020.

Adopted by the Board of City Commissioners and signed by the Mayor this 13th day of July 2020.

CITY OF ABILENE, KANSAS

Chris Ostermann, Mayor

ATTEST:

Penny L. Soukup, CMC, City Clerk

20__

REQUEST FOR LIQUOR TAX FUNDING

Amount available for distribution:

\$_____

Application Received: _____ By: _____

GENERAL INFORMATION

Name of Organization _____

Address _____ City, State & Zip _____

Contact Person _____ Phone _____

Email _____

Project Title _____

Time period of program: From _____ to _____ Date funds needed _____

GOAL OF THE PROGRAM (Check one or more)

- ☐ Prevention and education for alcohol and drug abuse
- ☐ Treatment and recovery
- ☐ Intervention in alcohol and drug use
- ☐ Coordinated efforts to address alcohol and drug problems

FINANCES

Total program cost \$_____ Requested amount \$_____

Other funding sources _____

Program should fit within one or more of the established categories:

Prevention \$ Intervention \$

Treatment \$ Coordination \$

PROGRAM DESCRIPTION

The application is to include the following information:

- a) The mission or purpose of the organization or program.
- b) A definition of need for this program and how the need was determined.
- c) A description of the program including the targeted population to be served.
- d) A description of the desired outcome of the program.

FOR CONSIDERATION COMPLETE APPLICATION AND SUBMIT TO:

City of Abilene
419 N. Broadway
P.O. Box 519
Abilene, KS 67410
785-263-2550

Cut - off date P.O. Box 519



2020

REQUEST FOR LIQUOR TAX FUNDING

Amount available for distribution: \$2,954

GENERAL INFORMATION

Name of Organization The Cedar House Foundation
Address 300 N Cedar Suite 206 City, State & Zip 67410
Contact Person Patti O'Malley Phone 785-280-1391
Email Cedarhousefoundation@gmail.com
Project Title _____
Time period of program: From 2013 to 2 Date funds needed 6-25-2020
Continue. No
END DATE

GOAL OF THE PROGRAM (Check one or more)

- ☒ Prevention and education for alcohol and drug abuse
- ☒ Treatment and recovery
- ☒ Intervention in alcohol and drug use
- ☒ Coordinated efforts to address alcohol and drug problems

FINANCES

Total program cost \$ 53,102.00 Requested amount \$ 2954
Other funding sources Greenhouse Sales, Donations, rent in Residential
Program should fit within one or more of the established categories: Program
Prevention \$ Intervention \$
Treatment \$ 2954 Coordination \$

PROGRAM DESCRIPTION

The application is to include the following information:

- a) The mission or purpose of the organization or program.
- b) A definition of need for this program and how the need was determined.
- c) A description of the program including the targeted population to be served.
- d) A description of the desired outcome of the program.

FOR CONSIDERATION COMPLETE APPLICATION AND SUBMIT TO:

City of Abilene
419 N. Broadway
Abilene, KS 67410
785-263-2550

Program Description

- a) The Cedar House, located in Abilene, KS, is a women's sober living environment where we provide an atmosphere of caring support, structure, rules, education and guidance.
- b) Although we believe that true recovery can only come from within the individual, we also believe that there are many tools and strategies one needs to learn in order to understand oneself, to cope with her disease, and to establish a healthy, happy and fulfilling life
- c) Residential in treatment, weekly meetings open to the community, free library, food bank, community outreach, 611 participation, hotline
- d) The Cedar House provides residents with mentors, sponsors, and on-site therapy to create a vision for a clean and sober life, and to establish goals which lead toward the achievement of that vision.



2887 SW MacVicar Avenue, Topeka, Kansas 66611
Telephone (785) 267-3410 Facsimile (785) 267-9516
www.stumbolaw.com

June 18, 2020

Aaron O. Martin
CLARK, MIZE & LINVILLE
129 S. Eighth
PO Box 380
Salina, KS 67402-0380

RE: City of Abilene, Kansas/Rural Water District No. 2

Dear Mr. Martin:

I am writing you in response to your letter of April 30, 2020. The Board of Directors of the District met after receiving your letter and discussed its contents. The Board asked me to review prior information supplied to determine if representations made in your letter were correct and if this met the standards outlined in our previous letter regarding the methodology to proceed further in compliance with the contract and the various interests of the parties.

In order to do so, I believe I will need further information from the City. The difficulty arises with the method of computation supported by the City. Namely, that a total production cost is measured against an amount of water sold. It is unclear to the District exactly when the "gallons pumped" is measured and when the "gallons sold" is also measured. As I am sure you can understand, water loss involved in the production and transportation of water can enter into different parts of the process which would have a significant effect on the calculation of a rate. Merely comparing the gallons pumped to the gallons sold indicates a substantial water loss on the order of 39%. Most systems attempt to maintain a 10-15% water loss percentage. In addition, if this is loss in production, that would be a different matter than a loss after production as treated water is obviously of greater value than untreated water.

In addition, this amount can only be meaningful if there is a detail of water production costs on a year-to-year basis. We seem to be operating based upon numbers from 2014 to 2018. In that regard, we would like to have further details of the costs that go into the production costs line item, which would include the cost of chemicals, the cost of labor, repairs and similar. This will allow the District to make sure that it is not paying for costs that are beyond the requirements of the agreement. This further transparency shall also allow the District to propose a more thorough model on future rate increases.

Aaron O. Martin

RE: City of Abilene, Kansas/Rural Water District No. 2

June 18, 2020

Page 2 of 2

Please advise if you have difficulty with any of the above. Thank you for your time and consideration in this matter.

Cordially,



TODD A. LUCKMAN

TAL/rsi

cc: RWD No. 2, Dickinson County
Stuart Porter, Schwab-Eaton, P.A.

Petition to Abilene City Commission

Received by email
6/25/20 9:27 AM - JF

Date: 3/2/2020

Petition Organizer: Annie Hoekman

Address: 410 NE 15th Street Abilene, Kansas 67410

Telephone number: 785-479-6444

Email: amhoekma@gmail.com

We, the undersigned, petition the City Commission to study the water runoff/city drainage issue and implement a solution for the residents in the drainage basin.

Name	Address	Email/Phone	Signature
LOYD NEEDHAM	4108 N.E. 15TH	LOYDNEEDHAM@AHOEKMA.COM	Lloyd Needham
JEFF CHAPUT	405 NE 15TH	785-280-1450	Jeff Chaput
Danielle Ridder	1602 N. Brown	313-3516	Danielle Ridder
Carlene Taylor	1503 N. Campbell	785-263-5590	Carlene Taylor
Lucas Hesh	419 N.E. 14th	785-280-3576	Lucas Hesh
Jodi Kriesch	1606 W Campbell	785-419-1081	Jodi Kriesch
Linda Lanner	1505 N Campbell	785-419-0120	Linda Lanner
Phyllis Budden	411 NE 16th	785-200-0841	Phyllis R Budden
Randy McDonald	1513 NE Olive	785-263-0484	Randy McDonald
Nick Rohleder	427 NE 14th St	785-280-3570	Nick Rohleder
Thomas Price	1605 Jayhawk	785-770-7065	Thomas Price
SCOTT GARD	1606 Jayhawk	620-200-4178	Scott Gard
Sheree Osland	1603 Jayhawk	785-203-0184	Sheree Osland
Julia Anderson	1604 Jayhawk	785-263-5190	Julia Anderson
Desire Saedel	1602 Jayhawk	785-280-1855	Desire Saedel
Sheila Biss	1502 Jayhawk	785-263-1717	Sheila Biss
Dely Wilson	1500 Jayhawk Apt.	785-263-5234	Dely Wilson

CITY OF ABILENE, KANSAS
DEVELOPMENT APPROVAL APPLICATION FORM

419 N. Broadway · Abilene, Kansas 67410 · Tel: (785) 263-2355 · Fax: (785) 263-2552 · www.abilenecityhall.com

INSTRUCTIONS: This Application and all required fees and information must be submitted in accordance with the Code of the City of Abilene and the City of Abilene Zoning and Subdivision Regulations. All information requested in this application must be provided and answered completely.

PART I: TO BE COMPLETED BY APPLICANT

APPLICATION INFORMATION

APPLICATION FOR (CHECK APPROPRIATE BOX):

- | | |
|--|--|
| ☐ ADMINISTRATIVE APPEAL | ☐ LOT SPLIT |
| ☐ ANNEXATION | ☐ NON-CONFORMING USE CERTIFICATE |
| ☐ CERTIFICATE OF APPROPRIATENESS | ☐ PRELIMINARY PLAT |
| ☐ COMPREHENSIVE PLAN AMENDMENT | ☐ PLANNED DEVELOPMENT |
| ☒ CONDITIONAL USE PERMIT | ☐ REPLAT |
| ☐ DEVELOPMENT CODE AMENDMENT | ☐ REZONING / ZONING MAP AMENDMENT |
| ☐ FINAL PLAT | ☐ SITE PLAN |
| ☐ HOME OCCUPATION PERMIT | ☐ VACATION (PLAT, STREET, EASEMENT) |
| ☐ LANDMARK DESIGNATION | ☐ VARIANCE |
| ☐ LOT SPLIT | |

FOR OFFICIAL USE ONLY

Appn Number: _____

Date Received: _____

Received By: _____

BRIEF DESCRIPTION OF APPLICATION PURPOSE:

US Cellulose proposes approval of a 105' monopole communications tower and accessory ground mounted equipment at 505 Cottage Ave in Abilene

APPLICANT INFORMATION

APPLICANT/AGENT (If Not Property Owner):

Name: David Wells on behalf of US Cellulose Tel: (501) 952-2040
Business Name: US Cellulose Fax: 918 513-7774
Address: 8410 Bryn Mawr Ave, Chicago
City: Chicago State: IL Zip Code: 60631
E-mail: david@whgroupinc.com

PROPERTY OWNER (If Different from Applicant/Agent):

Name: TSB Enterprises, LLC Tel: (800) 240-9392
Business Name: Thunderstruck Bumpers Fax: ()
Address: 401 Cottage Ave
City: Abilene State: KS Zip Code: 67410
E-mail: thunderstruckinc@yahoo.com

ENGINEER/ARCHITECT/SURVEYOR:

Name: Branch Communications, LLC / James McCoy Tel: (918) 261-1875
Business Name: SMC Fax: ()
Address: 7355 S Lewis Ave
City: Tulsa State: OK Zip Code: 74136
E-mail: james.mccoy@branchcomm.net

PROPERTY INFORMATION

PROPERTY ADDRESS OR GENERAL LOCATION (IN RELATION TO NEAREST STREETS):

505 Cottage Ave, Abilene, KS 67410

PROPERTY TAX IDENTIFICATION

NUMBER: 0211151604028005000 / 0211151604028003000

ZONING: Existing: 1-2 Proposed: No change

LAND USE: Existing: Manufacturing Plant Proposed: Plant with cell tower

GROSS SIZE OF PLAT/LOT:

Residential: Commercial: Industrial: 261,500 sq ft Other: Total:

NUMBER OF LOTS:

Residential: Commercial: Industrial: 3 Other: Total:

IMPROVEMENT CHARACTERISTICS:

Number of Buildings or Structures: 1 Total Building Area: 224 sq ft

Maximum Height of Buildings or Structures: 105' Total Impervious Area:

EXISTING PUBLIC FACILITIES: Public Private Other (Describe)

Water Service: ☒ ☐ ☐
Wastewater Service: ☒ ☐ ☐
Roadway Access: ☒ ☐ ☐

FLOODPLAIN INFORMATION:

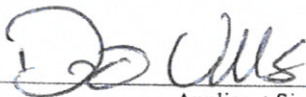
Floodway: ☐ Yes ☒ No FIRM Map-Panel Number: 200074
Floodway Fringe: ☐ Yes ☒ No Zone:

ARE ANY OTHER PERMITS OR DEVELOPMENT APPROVALS REQUIRED, APPLIED FOR OR RECEIVED FOR THE APPLICATION PROPERTY BY THE CITY OR ANY OTHER JURISDICTION OR AGENCY?

☐ Yes ☒ No If Yes, Describe Briefly and Attach a Copy of Each Permit, Approval or Application

APPLICANT/PROPERTY OWNER CERTIFICATION*

I/we acknowledge receipt of the instruction sheet explaining the method of submitting this application. I/we realize that this application cannot be processed unless it is completely filled in; is accompanied by a current abstractor's certificate as required in the instruction sheet; and is accompanied by the appropriate fee. I/we further certify that the foregoing information is true and correct to the best of our knowledge. I/we acknowledge that the City of Abilene Planning Commission, Board of Zoning Appeals or City Commission shall have authority to impose such conditions as it deems necessary in order to serve the public interest and welfare.



Applicant Signature

3-24-20

Date



Property Owner Signature

4/1/20

Date

* This Application must bear the signature(s) of the property owner(s). If an authorized agent signs on the owner's behalf, the agent shall sign his own name and attach the owner's written notarized authorization to this Application.

PART II - TO BE COMPLETED BY STAFF

DOCUMENTS TO BE SUBMITTED WITH APPLICATION**

- | | | |
|--|---|---|
| ☐ Copy of Deed | ☐ Easements and Covenants | ☐ Location Map |
| ☐ Site Plan | ☐ Preliminary Plat | ☐ Final Plat |
| ☐ Infrastructure Plans | ☐ Development Agreement | ☐ Grading and Stormwater Plans |
| ☐ Elevation Survey | ☐ Traffic Impact Study | ☐ Construction Plans |
| ☐ Performance Agreement | ☐ Proof of Notification | ☐ Utility Plans |
| ☐ Text Amendment Language | ☐ Property Owner List | ☐ Comprehensive Plan Amendment Justification |
| ☐ Annexation Boundary Map | ☐ Operating Characteristics Report | ☐ Administrative Appeal Justification |
| ☐ Variance Justification | ☐ Other _____ | |

Additional document requirements provided to applicant on _____. The applicant is advised that the application is not accepted for public review until such time as the above identified documents are submitted and a Determination of Complete Application is certified.

Name

Title

Signature

Date

** Number of copies for submission determined by Zoning Administrator. The Zoning Administrator may request additional information as deemed necessary to properly evaluate the permit application.

APPLICATION REVIEW

DECISION-MAKING BODY: ☐ Staff ☐ Planning Commission ☐ Board of Zoning Appeals ☐ City Commission
☐ Heritage Commission ☐ Other (specify): _____

DATE OF INITIAL HEARING(S): _____

FEE AMOUNT: \$ _____ **DATE FEE PAID:** _____

DETERMINATION OF COMPLETE APPLICATION:

I certify that the Development Approval Application and attached documents are sufficient in form and content for review and recommendation by the decision-making bodies of the City of Abilene. As such, all required notifications and hearings may proceed pursuant to City regulations and procedures. This certification does not preclude the review, recommendation and/or decision-making bodies from requesting additional information as deemed necessary to serve the public interest.

Name

Title

Signature

Date

ORDINANCE NO. ____

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW A CELLULAR COMMUNICATIONS TOWER AT A LOCATION GENERALLY DESCRIBED AS 401 N. COTTAGE AVE. AND 507 N. COTTAGE AVE., IN THE CITY OF ABILENE, KANSAS.

WHEREAS, the Planning Commission reviewed a request by U.S. Cellular to allow the placement of a 105-foot-tall monopole cellular communication tower and accessory ground-mounted equipment on property owned by TSB Enterprises, LLC, generally located on the property described as 401 N. Cottage Ave. and 507 N. Cottage Ave., in Abilene, Kansas; and

WHEREAS, the Planning Commission conducted a public hearing pursuant to Article 26 of the Zoning Regulations on June 13, 2020, after proper notice was given; and

WHEREAS, after public comments were received, the Planning Commission recommended approval of the Conditional Use Permit.

NOW THEREFORE, BE IT ORDAINED, by the City Commission of the City of Abilene, as follows:

Section 1. Conditional Use Permit. A Conditional Use Permit is hereby granted to TSB Enterprises, LLC for the placement of a 105-foot-tall monopole cellular communications tower and accessory ground equipment (collectively, the “Tower”) by U.S. Cellular on the property commonly known as 401 N. Cottage Ave. and 507 N. Cottage Ave., in Abilene, Kansas and legally described as follows:

Tract 1:

A tract of land located in the Southeast quarter of Section 16, Township 13 South, Range 2 East of the 6th pm, in the City of Abilene, Dickinson County, Kansas, more particularly described as follows: Commencing at the Southeast corner of said Southeast quarter of said Section 16, thence North 00 degrees 56' 22" West on an assumed bearing along the East line of said Southeast quarter to a point on the North line of Cottage Avenue a distance of 480.00 feet; thence South 89 degrees 25' 08" West to existing property pin and to the point of beginning a distance of 475.21 feet; Thence South 89 degrees 22' 44" West to existing property pin a distance of 785.14 feet; Thence North 00 degrees 55' 03" West to South right-of-way line of the Union Pacific Railroad a distance of 210.72 feet; Thence North 78 degrees 13' 10" East along said right-of-way line to existing property pin a distance of 799.75 feet; Thence South 00 degrees 52' 18" East a distance of 365.51 feet to point of Beginning.

Tract 2:

A tract of land in the Southeast quarter of Section 16, Township 13 South, Range 2 East of the 6th p.m., in the City of Abilene, Dickinson County, Kansas, described as follows: Beginning at a point 475.0 feet West and 480.0 feet North of the Southeast corner of said Southeast quarter; Thence East 125.0 feet; Thence North 388.0 feet to the right-of-way of the Union Pacific Railway; Thence Southwesterly, along the South side of said right-of-

way, to a point due North of the point of Beginning; Thence South to the point of Beginning.

Tract 3:

A tract of ground described as follows: Beginning 480 feet North and 300 feet West of the Southeast corner of Section 16, Township 13 South, Range 2 East of the 6th P.M.; thence West 50 feet; thence North 390 feet to the South line of the Union Pacific right-of-way; thence Northeast along the South line of said right-of-way 55 feet, more or less, to a point 300 feet West of the East line of said Section 16; thence South 407 feet, more or less, to the place of beginning, in the City of Abilene, Kansas.

Parcel ID #0211151604028005000 and 0211151604028003000

This being a portion of the same property conveyed to TSB Enterprises, LLC, a Kansas Limited Liability Company from Alco Stores, Inc., formerly known as Duckwall-Alco Stores, Inc., a Kansas Corporation in a deed dated April 30, 2015 and recorded May 29, 2015, in Book 254 Page 140. Property Commonly Known As: 401 Cottage Avenue, Abilene, KS 67410 County of Dickinson

all as generally described in the Conditional Use Permit application attached hereto as Exhibit A. The Conditional Use Permit shall be limited in time and subject to renewal as set forth in the Zoning Regulations.

Section 2. Permit Conditions. Pursuant to the Zoning Regulations, the Planning Commission may impose, and the City Commission may approve, reasonable conditions on the approval of a Conditional Use Permit. The following conditions as imposed by the Planning Commission are approved by the City Commission:

1. The Tower shall comply with all criteria and requirements applicable to conditional use permits for cellular communication towers, as prescribed by the Zoning Regulations; and
2. The Tower shall comply with all applicable building codes.

Section 3. Certified Copy. A certified copy of this Ordinance signed by the City Clerk for the City of Abilene, Kansas, shall be recorded against the subject property legally described above, in the Office of the Register of Deeds, Dickinson County, Kansas.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its adoption and publication once in the official newspaper by the following summary:

Ordinance No. _____ Summary

On July 13, 2020, the City Commission passed Ordinance No. 20-_____. The ordinance grants a conditional use permit to allow a 105-foot-tall monopole cellular communications tower and accessory ground mounted equipment located at 401 N. Cottage Ave. and 507 N. Cottage Ave., in the City of Abilene, Kansas. A complete copy of the ordinance is available online at www.abilenecityhall.com or in the

office of the City Clerk, 419 N. Broadway Street in Abilene, Kansas, free of charge.
This summary is certified by the City's legal counsel.

PASSED AND APPROVED by the Governing Body of the City of Abilene, Kansas this
13th day of July, 2020.

CITY OF ABILENE, KANSAS

By: _____
Chris Ostermann, Mayor

ATTEST:

Penny L. Soukup, CMC, City Clerk

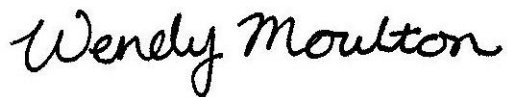
The publication summary set forth above is certified this _____ day of July, 2020.

Aaron O. Martin, City Attorney

Memo

To: Abilene City Commissioners
From: Wendy Moulton, Library Director
Date: 5/25/2020
Re: Library Budget 2021

At the Wednesday, June 24, 2020 special meeting of the library board of trustees the board voted to approve 2021 Budget Proposal B as attached to this memo. I have also included the Budget Narrative, Square footage assessment, and line item increases for your information. The Board and I will be available to answer your questions at your study session on July 6th. Thank you for your time.



Wendy Moulton, MLS

2021 Abilene Public Library Budget Narrative

The library board presents the approved budget to the local governing body. This budget should be reflected on the municipal budgets as a separate library fund rather than as a line item in the municipal budget. Municipal governments are charged with funding operational budgets created and recommended by local library boards (K.S.A. 12-1220).

As of 6/22/20 the library budget is 45.8% spent which is right where we want to be at six months. We have been awarded a CARES Grant from the Kansas Humanities Council for Salary Support for 2020 in the amount of \$10,000.00 to be spent in 2020.

In 2019, Abilene Tax Payers received a value of \$3.36 per \$1.00 of tax revenue paid to the library.

The Library has an endowment account at the community foundation and the yearly allowance from that fund is being used in 2020 and 2021 to supplement the library budget.

Part 1: Compliance with Kansas Library Standards

A. Hours

Kansas Library Standards outline that the library should be open between 45-60 hours per week with at least 5 hours after 5 p.m. and 4 hours on Saturday or Sunday. APL is open 51 hours per week with 6 hours after 5 p.m. and 5 hours on Saturday.

B. Materials

Kansas Library Standards outline the library should spend a minimum of 12% of total operating expenses on materials. APL budgeted 16% in 2020.

C. Salaries and Benefits

Kansas Library Standards outline that the library should spend a minimum of 65% of total operating expenses on salaries and benefits. APL budgeted 75% in 2020.

D. Staffing

The number of staff it takes to keep a four floor large library running is perhaps above the average of cities of similar population to Abilene with smaller libraries. I am including a chart that shows that we are on par, if not below, the average in staffing and tax revenue for a library with 19266 square feet. This data is from 2018.

E. State Aid

Completion of the annual KS Public Library Survey/State Report and a demonstrated Maintenance of Effort is required in order for a KS public library to be eligible to receive State Aid. The 2019 State Report was submitted and the 2020 State Report will be due in February of 2021. One of two tests must be passed to demonstrate a Maintenance of Effort to the State Library: the total of the amount of:

- Ad valorem property taxes;
- Local ad valorem tax reduction funds (LAVTR);
- Motor vehicle taxes;
- and delinquent (back) taxes

for the current year budget is equal to or greater than the total actual amount for the preceding year.

OR

A public library in which the assessed valuation decreases shall remain eligible for State Aid provided the library mill levy rate has not been reduced below the library mill levy rate imposed the previous year.

APL received \$1,812.66 in State Aid in 2020. The library is budgeting \$1,721.00 for 2021. To be eligible to receive these funds in 2021 the 2021 Tax Income must equal at least \$520,802.68 or the mill levy must equal at least 8.287.

F. North Central Kansas Library System Extended Service Grant

Our ESG Grant will increase in 2021 from \$7,000.00 to \$10,150.00 and increase of \$3,150.00. The library will most likely have to comply with the Maintenance of Effort requirements listed in Section D of this document in order to receive the additional \$3,150.00 in 2021.

Part 2: Budget Categories

I am enclosing a chart that shows the amount and percent each line item has changed since 2015. You will see that the biggest changes are in the Salary and Benefits Line item, in fact it is the only line item that increased between 2018 and 2019. This is a direct result of the board's effort to increase library staff salaries. According to our 2019 Pay Study by the Austin Peters Group the library's pay ranges were 6.8% ahead of market peers. If we had continued at previous levels we would have been at least 20% below our market peers. There is no increase in pay ranges proposed for 2021. Changes in other categories have been fairly basic from year to year as we increased funds for materials whenever possible and adjusted categories as close to actual expenditures as we could. You may see that some categories have been condensed into one for a more streamlined budget presentation. The Young Adult Collection is a new category for 2021. It is split off from Youth Materials because we now have a separate department for Young Adults.

Special Note: Our Telephone and Internet Costs are increasing yearly because the government is phasing out the amount of reimbursement for eRate for telephone.

Special Note: Summer Reading was an expense that was previously funded by Alco then by the United Way. Funding is no longer available from these sources and we are funding 2020 and 2021 out of the Endowment Funds included in the budget.

Part 3: 2021 Budget

Option B: The mill levy is lowered to 8.22 which still keeps the library eligible for the grants from both the State of Kansas and the North Central Kansas Library System. We were able to lower Salaries and Benefits by \$5991.11 by offering early retirement to our employees.

Library	Population	Square Footage	Staff FTE	Tax Revenue	Levels
Haysville	11278	24000	8.43	346755	2
Grant County (SW)	7526	21000	6.5	489195	3
Abilene	6380	19266	8.23	448951	4
Parsons	9761	18000	6.78	423689	1
Bonner Springs	7784	17886	8.53	609318	2
Basehor	11060	17800	11.03	896221	1
Chanute	9054	17000	6.63	479884	2
Atchison	10636	16600	8.5	531444	2
Park City	7729	16000	4.25	266820	1
Coffeyville	9481	15350	8.9	397412	1
Augusta	9389	15262	7.23	355300	1
Pratt	9547	15000	5	308440	1
Larned	6680	14500	4.51	173000	2
Coffey County	8224	14490	21.08	1227940	6 Branches
Iola	5354	14120	5.38	202085	1
Mulvane	6359	14000	6.75	439648	1
AVERAGE	8515.125	16892.125	7.983125	474756.375	1.6666667

Stevens County	5612	13982	4.5	362691	1
Paola	5580	13940	5.98	266085	2
Colby	5361	13020	7.49	286148	1
Scott County	4961	11475	3.91	212000	1
Fort Scott	7813	10249	4.93	247003	2
Russell	4463	9800	3.1	149598	1
Concordia	5099	9475	4.35	225478	1
Baldwin	4644	9000	3.88	146011	1
Wellington	7822	8928	5.5	253800 ?	
Wamego	4703	7719	4.96	254482	2
Osawatomie	4298	7400	4.35	139176	1
Goddard	4746	7260	3.5	143013	1
Doniphan County	7182	6048	9.87	437967	4 branches
Tonganoxie	5444	5076	4	353875	1
Valley Center	7300	5000	5.05	242352	1
Eudora	7686	2500	6.53	296230	1

	2015 Budget	2016 Budget	\$ Change	% Change	2017 Budget	\$ Change	% Change	2018 Budget	\$ Change	% Change
Salary Wages Benefits	\$ 276,473.00	\$ 290,904.00	\$ 14,431.00	5.22%	\$306,507.93	\$15,603.93	5.36%	\$333,883.82	\$27,375.89	8.93%
Staff Development	\$ 400.00	\$ 500.00	\$ 100.00	25.00%	\$ 500.00	\$0.00	0.00%	\$ 550.00	\$50.00	10.00%
Continuing Education	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ 1,000.00	\$0.00	0.00%	\$ 1,100.00	\$100.00	10.00%
Insurance	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%	\$ 2,500.00	\$0.00	0.00%	\$ 2,600.00	\$100.00	4.00%
Utilities	\$ 26,500.00	\$ 30,000.00	\$ 3,500.00	13.21%	\$ 31,250.00	\$1,250.00	4.17%	\$ 31,500.00	\$250.00	0.80%
Telephone/Internet	\$ 4,200.00	\$ 4,200.00	\$ -	0.00%	\$ 4,200.00	\$0.00	0.00%	\$ 4,250.00	\$50.00	1.19%
Building and Grounds	\$ 24,000.00	\$ 25,000.00	\$ 1,000.00	4.17%	\$ 26,259.94	\$1,259.94	5.04%	\$ 28,000.00	\$1,740.06	6.63%
Professional Membership	\$ 300.00	\$ 300.00	\$ -	0.00%	\$ 300.00	\$0.00	0.00%	\$ 275.00	-\$25.00	-8.33%
Audit and Legal Fees	\$ 4,750.00	\$ 5,000.00	\$ 250.00	5.26%	\$ 5,000.00	\$0.00	0.00%	\$ 5,000.00	\$0.00	0.00%
Office Supplies	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%	\$ 1,700.00	\$200.00	13.33%	\$ 1,800.00	\$100.00	5.88%
Postage/Freight/Courier	\$ 2,700.00	\$ 2,800.00	\$ 100.00	3.70%	\$ 2,800.00	\$0.00	0.00%	\$ 2,800.00	\$0.00	0.00%
Lost & paid replacement	\$ 500.00	\$ 400.00	\$ (100.00)	-20.00%	\$ 400.00	\$0.00	0.00%	\$ 400.00	\$0.00	0.00%
Adult Books	\$ 11,300.00	\$ 12,430.00	\$ 1,130.00	10.00%	\$ 13,000.00	\$570.00	4.59%	\$ 13,000.00	\$0.00	0.00%
CaTS Books	\$ 8,450.00	\$ 9,295.00	\$ 845.00	10.00%	\$ 10,000.00	\$705.00	7.58%	\$ 10,000.00	\$0.00	0.00%
Periodicals	\$ 1,624.00	\$ 1,800.00	\$ 176.00	10.84%	\$ 1,900.00	\$100.00	5.56%	\$ 1,800.00	-\$100.00	-5.26%
Audiobooks - Adult	\$ 700.00	\$ 776.00	\$ 76.00	10.86%	\$ 1,000.00	\$224.00	28.87%	\$ 1,000.00	\$0.00	0.00%
DVDs - Adult	\$ 1,720.00	\$ 1,720.00	\$ -	0.00%	\$ 2,500.00	\$780.00	45.35%	\$ 2,500.00	\$0.00	0.00%
DVDs - CaTS	\$ 1,150.00	\$ 1,150.00	\$ -	0.00%	\$ 1,700.00	\$550.00	47.83%	\$ 1,700.00	\$0.00	0.00%
Circulation	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%	\$ 2,650.00	\$150.00	6.00%	\$ 2,650.00	\$0.00	0.00%
Automation Support	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%	\$ 1,550.00	\$50.00	3.33%	\$ 1,550.00	\$0.00	0.00%
Printing	\$ 650.00	\$ 700.00	\$ 50.00	7.69%	\$ 800.00	\$100.00	14.29%	\$ 1,000.00	\$200.00	25.00%
Marketing	\$ 600.00	\$ 500.00	\$ (100.00)	-16.67%	\$ 400.00	-\$100.00	-20.00%	\$ 400.00	\$0.00	0.00%
CaTS Programs	\$ 2,100.00	\$ 2,200.00	\$ 100.00	4.76%	\$ 2,300.00	\$100.00	4.55%	\$ 2,300.00	\$0.00	0.00%
Summer Reading										
Adult Programs	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ 1,100.00	\$100.00	10.00%	\$ 1,100.00	\$0.00	0.00%
Miscellaneous	\$ 500.00	\$ 500.00	\$ -	0.00%	\$ 500.00	\$0.00	0.00%	\$ 312.00	-\$188.00	-37.60%
ebooks	\$ 2,000.00	\$ 2,100.00	\$ 100.00	5.00%	\$ 2,300.00	\$200.00	9.52%	\$ 2,300.00	\$0.00	0.00%
Technology	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%	\$ 2,500.00	\$0.00	0.00%	\$ 2,500.00	\$0.00	0.00%
Capitol Improvement	\$ 1,000.00	\$ 1,000.00		2165.80%	\$ 1,000.00	\$0.00	0.00%	\$ 1,000.00	\$0.00	0.00%
Shortfall								\$ 5,000.00	\$5,000.00	
	\$ 384,117.00	\$ 405,775.00	\$ 21,658.00	5.64%	\$ 427,617.87	\$ 21,842.87	5.38%	\$ 462,270.82	\$34,652.95	8.10%

2019 Budget	\$ Change	% Change	2020 Budget	\$ Change	% Change
\$380,681.52	\$46,797.70	14.02%	\$413,282.22	\$32,600.70	8.56%
\$ 550.00	\$0.00	0.00%	\$ 1,000.00	\$450.00	81.82%
\$ 1,100.00	\$0.00	0.00%	\$ 1,500.00	\$400.00	36.36%
\$ 2,600.00	\$0.00	0.00%	\$ 2,800.00	\$200.00	7.69%
\$ 31,500.00	\$0.00	0.00%	\$ 33,000.00	\$1,500.00	4.76%
\$ 4,250.00	\$0.00	0.00%	\$ 3,750.00	-\$500.00	-11.76%
\$ 28,000.00	\$0.00	0.00%	\$ 29,000.00	\$1,000.00	3.57%
\$ 275.00	\$0.00	0.00%	\$ 275.00	\$0.00	0.00%
\$ 5,000.00	\$0.00	0.00%	\$ 5,000.00	\$0.00	0.00%
\$ 1,800.00	\$0.00	0.00%	\$ 2,250.00	\$450.00	25.00%
\$ 2,800.00	\$0.00	0.00%	\$ 2,800.00	\$0.00	0.00%
\$ 400.00	\$0.00	0.00%	\$ 400.00	\$0.00	0.00%
\$ 13,000.00	\$0.00	0.00%	\$ 15,700.00	\$2,700.00	20.77%
\$ 10,000.00	\$0.00	0.00%	\$ 10,800.00	\$800.00	8.00%
\$ 1,800.00	\$0.00	0.00%	\$ 1,650.00	-\$150.00	-8.33%
\$ 1,000.00	\$0.00	0.00%		-\$1,000.00	-100.00%
\$ 2,500.00	\$0.00	0.00%	\$ 2,800.00	\$300.00	12.00%
\$ 1,700.00	\$0.00	0.00%	\$ 1,900.00	\$200.00	11.76%
\$ 2,650.00	\$0.00	0.00%	\$ 2,800.00	\$150.00	5.66%
\$ 1,550.00	\$0.00	0.00%	\$ 1,700.00	\$150.00	9.68%
\$ 1,000.00	\$0.00	0.00%	\$ 1,000.00	\$0.00	0.00%
\$ 400.00	\$0.00	0.00%	\$ 1,000.00	\$600.00	150.00%
\$ 2,300.00	\$0.00	0.00%	\$ 2,500.00	\$200.00	8.70%
			\$ 4,500.00	\$4,500.00	
\$ 1,100.00	\$0.00	0.00%	\$ 1,500.00	\$400.00	36.36%
\$ 312.00	\$0.00	0.00%	\$ 400.00	\$88.00	28.21%
\$ 2,300.00	\$0.00	0.00%	\$ 2,500.00	\$200.00	8.70%
\$ 2,500.00	\$0.00	0.00%	\$ 3,000.00	\$500.00	20.00%
\$ 1,000.00	\$0.00	0.00%	\$ 1,000.00	\$0.00	0.00%
\$ 5,000.00	\$0.00	0.00%	\$ 4,000.00	-\$1,000.00	-20.00%
\$ 509,068.52	\$46,797.70	10.12%	\$ 553,807.22	\$44,738.70	8.79%

**ABILENE PUBLIC LIBRARY
2021 PROPOSED BUDGET B
June 24, 2020**

	8.256	8.287	8.22		
	2019 ACTUALS	2020 BUDGET	2021 PROPOSED BUDGET	\$ Change	% Change
REVENUE					
Ad Valorum/Property Tax	\$441,312	\$475,947	\$476,669	\$722	0.15%
Motor Vehicle Tax	\$48,460	\$44,856	\$45,981	\$1,125	2.51%
Service Fees	\$4,485	\$4,420	\$4,410	-\$10	-0.23%
Interest	\$1,032	\$250	\$500	\$250	100.00%
Miscellaneous	\$578	\$300	\$400	\$100	33.33%
Grants	\$9,317	\$9,060	\$14,371	\$5,311	58.63%
Endowment	\$0	\$20,475	\$25,000	\$4,525	22.10%
TOTAL REVENUE	\$505,182	\$555,307	\$567,331	\$12,024	2.17%
EXPENSES					
Personnel					
Salaries	\$278,407	\$300,271	\$305,665	\$5,393	1.80%
Employee Benefits	\$84,965	\$113,011	\$127,149	\$14,138	12.51%
Services					
Printing	\$654	\$1,000	\$900	-\$100	-10.00%
Postage/Interlibrary Loan	\$1,667	\$2,800	\$2,400	-\$400	-14.29%
Adult Programming	\$858	\$1,500	\$1,500	\$0	0.00%
Youth Programming	\$2,026	\$2,500	\$2,500	\$0	0.00%
Summer Reading	\$0	\$4,500	\$4,500	\$0	0.00%
Automation Software	\$1,666	\$1,700	\$1,700	\$0	0.00%
Materials					
Youth Collection	\$11,227	\$12,700	\$10,500	-\$2,200	-17.32%
Young Adult Collection	\$0	\$0	\$2,200	\$2,200	
Adult Collection	\$16,966	\$18,500	\$18,500	\$0	0.00%
Periodicals	\$1,364	\$1,650	\$1,400	-\$250	-15.15%
eMaterials	\$1,915	\$2,500	\$2,701	\$201	8.04%
Replacement	\$135	\$400	\$200	-\$200	-50.00%
Operations					
Audit & Legal	\$5,275	\$5,000	\$5,110	\$110	2.20%
Maintenance	\$29,647	\$29,000	\$29,000	\$0	0.00%
Utilities	\$31,826	\$33,000	\$32,000	-\$1,000	-3.03%
Telephone/Internet	\$4,661	\$3,750	\$4,600	\$850	22.67%
Insurance	\$370	\$2,800	\$2,900	\$100	3.57%
Membership Fees	\$119	\$275	\$250	-\$25	-9.09%
Staff Development	\$1,433	\$2,500	\$2,107	-\$393	-15.72%
Supplies	\$4,568	\$5,050	\$5,050	\$0	0.00%
Technology	\$1,535	\$3,000	\$3,000	\$0	0.00%
Marketing/Communications	\$1,545	\$1,000	\$1,000	\$0	0.00%
Miscellaneous	\$400	\$400	\$400	\$0	0.00%
Capital Improvement	\$1,514	\$1,000	\$100	-\$900	-90.00%
Transfer to Capital Improvement	\$20,000	\$0	\$0	\$0	
TOTAL EXPENSES	\$484,745	\$549,807	\$567,331	\$17,524	3.19%

NOTICE OF BUDGET HEARING

2021

The governing body of

Abilene

will meet on 07/27/2020 at 4:00 p.m. at Abilene Public Library 209 NW 4th Street, Abilene, KS 67410 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at City Hall 419 N. Broadway, Abilene, KS 67410 and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget Year for 2021		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Estimate Tax Rate *
General	4,706,949	33.250	4,881,977	32.063	5,988,259	1,970,203	33.975
Debt Service	619,594	7.999	692,155	8.696	744,109	310,964	5.362
Library	489,922	8.288	520,815	8.287	522,650	476,669	8.220
Airport	89,302	0.289	91,400	0.190	485,400	24,872	0.429
Fire Apparatus	89,787	1.669	121,152	1.819	132,545	110,952	1.913
Capital Improvement	110,475		25,000	0.434	437,000	64,005	1.104
Special Highway	141,274		255,000		507,180		
Sales Tax Street	290,227		150,000		988,671		
Recycle	147,344		128,920		246,995		
Storm Water	28,713		153,000		554,250		
Special Parks & Recreation	40,000				76,229		
Special Alcohol & Drug	54,000		7,454		28,000		
Special Revenue Comm Ctr	10,735		85,000		29,186		
Special Revenue Library/Pol	122,790				79,962		
8th Street Project Fund	224,620		1,222,856		256,235		
Water	1,550,616		1,892,103		2,621,727		
Sewer	1,472,958		1,522,511		2,071,969		
Recreation Commission	420,720		568,839		921,585		
Convention & Visitors Bureau	243,093		207,511		251,277		
Non-Budgeted Funds-A	408,210						
Totals	11,261,328	51.495	12,525,693	51.489	16,943,229	2,957,665	51.003
Less: Transfers	423,000		408,700		445,640		
Net Expenditure	10,838,328		12,116,993		16,497,589		
Total Tax Levied	2,825,432		2,957,097		xxxxxxxxxxxxxxxx		
Assessed							
Valuation	54,868,195		57,431,278		57,989,051		
Outstanding Indebtedness,							
January 1,	2018		2019		2020		
G.O. Bonds	6,335,000		5,275,000		11,400,000		
Revenue Bonds	17,635,000		17,430,000		17,250,000		
Other	5,053,061		4,628,261		0		
Lease Purchase Principal	313,737		1,577,594		1,315,953		
Total	29,336,798		28,910,855		29,965,953		

*Tax rates are expressed in mills

Marcus Rothchild

City Official Title: Finance Director