



Abilene City Commission Meeting Minutes

Dwight D. Eisenhower Municipal Building – 419 N. Broadway

April 27, 2020 @ 4:00 p.m.

Abilene, Kansas

1. Call to Order

2. Roll Call – City Commission Present: Mayor Ostermann, Commissioners Rein, Marshall, Shafer and Witt.

Staff Present: City Clerk Soukup, City Attorney Martin, Finance Director Rothchild, Convention and Visitors Bureau Director Roller, and Planning and Zoning Director Franey.

3. Pledge of Allegiance

Consent Agenda

4. Agenda Approval for the April 27, 2020 City Commission Meeting

5. Meeting minutes: April 13, 2020 Regular Meeting

6. Consider approval of a Cereal Malt Beverage License for Joe Snuffy's located at 209 W. 1st Street

Motion by Commissioner Will, seconded by Commissioner Marshall to approve the Consent Agenda as presented. Motion carried unanimously 5-0. Roll call vote: Rein AYE, Marshall AYE, Witt AYE, Shafer AYE, Ostermann AYE.

Public Comments and Communications

7. The City Clerk will update the Mayor and City Commission on any public comments she has received. Public comments must be sent to the city clerk by noon on Monday April 27, 2020 at penny@abilenecityhall.com.

There were no public comments or communications received.

Old and New Business

8. New Horizons Hemp Processing, LLC land offer.

City Attorney Martin discussed the free land offer from New Horizons Hemp Processing, LLC.

Tina Kelly and Jeff Wilkens, owners of New Horizons Hemp Processing, LLC, gave information about the company.

Commissioners Witt and Marshall requested a detailed business plan be presented to make sure all requirements of the Free Land policy were met.

9. Dangerous structure report for 206 SW 2nd and resolution number 042720-1 setting the public hearing date.

Planning and Zoning Director Franey presented information regarding the dangerous structure and located at 206 SW 2nd Street and the process.

Motion by Commissioner Marshall, seconded by Commissioner Rein to approve Resolution No. 042720-1 **A RESOLUTION FIXING A TIME AND PLACE TO APPEAR TO SHOW CAUSE WHY THE STRUCTURE AT 206 SW 2ND STREET SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED.** Motion carried unanimously 5-0. Roll call vote: Marshall AYE, Witt AYE, Shafer AYE, Ostermann AYE, Rein AYE.

10. Dangerous structure report for 413 NW 3rd and resolution number 042720-2 setting the public hearing date.

Planning and Zoning Director Franey presented information regarding the dangerous structure located at 413 NW 3rd Street and the process.

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve Resolution No. 042720-2 **A RESOLUTION FIXING A TIME AND PLACE TO APPEAR TO SHOW CAUSE WHY THE STRUCTURE AT 413 NW 3RD STREET SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED.** Motion carried unanimously 5-0. Roll call vote: Witt AYE, Shafer AYE, Ostermann AYE, Rein AYE, Marshall AYE.

11. Consider Covid-19 early retirement resolution number 042720-3.

City Attorney Martin presented information regarding the temporary early retirement incentive program.

Motion by Commissioner Marshall, seconded by Commissioner Witt to approve Resolution No. 042720-3 **A RESOLUTION ESTABLISHING A TEMPORARY EARLY RETIREMENT INCENTIVE PROGRAM**

FOR THE CITY OF ABILENE, KANSAS amending Section 1 to read “any City employee” in place of “one or more City employees”. Motion carried unanimously 5-0. Roll call vote: Shafer AYE, Ostermann AYE, Rein AYE, Marshall AYE, Witt AYE.

Reports

12. City Manager reports

Finance Director Rothchild read the City Manager reports.

Work continues with the NE drainage easement. Staff hopes to bring that to the Commission in the next few weeks.

Work continues with the Rural Water District proposed rate change. City Attorney Martin is finalizing a response to the Rural Water District and hopes to get information to us in the next few days for staff to review.

Department heads are evaluating staffing and operational expenses on a weekly basis in order to ease financial shortfalls during this pandemic.

Staff is getting estimates for the Capital Improvement projects for the 2021 budget. We will present ideas at a May study session.

Department heads have given operational budgets to the Finance Director and we are putting together the proposed budget currently.

Work on the 2019 audit continues. They anticipate completing that mid-May. They will present the audit to us in late May or early June.

There has been a request to revisit the laying hen, chicken and duck policy in backyards in the City limits. We will look at that in May.

The City is looking at options to protect our employees in the City office so we can hopefully get back open to the public.

Doug Smart delivered the insurance dividends check in the amount of \$39,943.13 from Smart Insurance.

Big thanks going out to Last Chance Graphics for sponsoring and printing the “We are all in this Together #AbileneStrong” signs for businesses and citizens.

Mayor Ostermann thanked City staff for their hard work during the COVID-19 pandemic. This is uncharted territory for everyone, and everyone has been very professional.

Adjournment

13. Consideration of a motion to adjourn the April 27, 2020 City Commission meeting.

Motion by Commissioner Witt, seconded by Commissioner Marshall to adjourn at 4:48 p.m. Motion carried unanimously 5-0. Roll call vote: Ostermann AYE, Rein AYE, Marshall AYE, Witt AYE, Shafer AYE.



ATTEST:


Penny L. Soukup, CMC
City Clerk


Chris Ostermann, Mayor